



**REGULAR BOARD MEETING AGENDA
TRABUCO CANYON WATER DISTRICT
32003 DOVE CANYON DRIVE, TRABUCO CANYON, CALIFORNIA
ADMINISTRATIVE FACILITY, BOARD ROOM
WEDNESDAY, JULY 20, 2016, AT 7:00 PM**

BOARD OF DIRECTORS

Stephen Dopudja, President
Glenn Acosta, Vice President
James Haselton, Director
Edward Mandich, Director
Michael Safranski, Director

DISTRICT STAFF

Hector Ruiz, General Manager
Michael Perea, District Secretary
Cindy Byerrum, District Treasurer
Bowie, Arneson, Wiles & Giannone,
District General Legal Counsel

CALL MEETING TO ORDER

PLEDGE OF ALLEGIANCE

VISITOR PARTICIPATION

Members of the public wishing to address the Board regarding a particular item on the agenda are requested to complete a speaker card and submit it to staff. The Board President will call on the visitor following the Board's discussion about the matter. Members of the public will be given the opportunity to speak prior to the Board taking action on that item. Please limit comments to three minutes.

ORAL COMMUNICATION

Members of the public who wish to make comment on matters not appearing on the agenda are invited to identify themselves and encouraged to make comment at this time. Under the requirements of State Law, Directors cannot take action on items not identified on the agenda and will not make decisions on such matters. The Board President may direct District Staff to follow up on issues as may be deemed appropriate. Please limit comments to three minutes.

DIRECTORS' COMMENTS AND MEETING REPORTS

REPORT FROM THE GENERAL MANAGER

ITEMS RECEIVED TOO LATE TO BE AGENDIZED

RECOMMENDED ACTION:

Determine need and take action on item(s) that arose subsequent to posting the agenda.

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CONSENT CALENDAR

All matters under the Consent Calendar will be approved by one motion unless a Board member or staff member requests a separate action on a specific item.

ITEM 1: APPROVAL OF MINUTES OF BOARD MEETING(S)

RECOMMENDED ACTION

Approve the minutes of the following Board Meeting(s):

1. June 15, 2016 Regular Board Meeting

ITEM 2: TREASURER'S REPORT

a. FINANCE/AUDIT COMMITTEE MEETING

RECOMMENDED ACTION:

Receive and file the following Finance/Audit Committee Meeting Recap(s):

1. June 8, 2016

b. PRESENTATION OF FINANCIALS

RECOMMENDED ACTION:

Receive and file the preliminary statement(s) of revenues and expenses and preliminary unaudited financials for the following month(s):

1. May, 2016

c. PAYMENT OF BILLS FOR CONSIDERATION

RECOMMENDED ACTION:

Ratify the payment of bills for consideration, Payroll and Payroll Taxes for June, 2016.

ITEM 3: ENGINEERING/OPERATIONAL COMMITTEE MEETING

RECOMMENDED ACTION:

Receive and file the following Engineering/Operational Committee Meeting Recap(s):

1. June 1, 2016

**ITEM 4: RATIFICATION OF DIRECTORS' FEES AND EXPENSES, AND TENTATIVE FUTURE MEETINGS/
ATTENDANCE ITEMS**

RECOMMENDED ACTION:

Ratify the Directors' expenses and fees from June, 2016, and approve tentative future meetings/ attendance items.



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ACTION CALENDAR

All matters under the Action Calendar have been reviewed by the General Manager and Staff prior to the Board's consideration.

ADMINISTRATIVE MATTERS

ITEM 5: PUBLIC HEARING FOR THE CONSIDERATION OF APPROVAL OF TRABUCO CANYON WATER DISTRICT'S FISCAL YEAR 2016/2017 UNDEVELOPED LAND/WATER STANDBY CHARGE & ADOPTION OF WATER STANDBY CHARGE EXEMPTION POLICY AND PROCEDURE FOR NON-DEVELOPABLE PROPERTIES

RECOMMENDED ACTIONS:

- 1. Receive information at the time of the Board Meeting concerning the Fiscal Year 2016/2017 Undeveloped Land/Water Standby Charge and the proposed Standby Charge Exemption Policy and Procedure for Non-Developable Properties.*
- 2. Conduct Public Hearing to receive public comments relating to the adoption of the proposed TCWD 2016/2017 Standby Charges (Resolution No. 2016-1227).*
- 3. Adopt Resolution No. 2016-1227 – Resolution of the Board of Directors of the Trabuco Canyon Water District Establishing Water Standby Charges for the Fiscal Year 2016/2017; Making Certain Findings and Taking Related Actions in Connection Therewith.*
- 4. Adopt Resolution No. 2016-1228 – Resolution of the Board of Directors of the Trabuco Canyon Water District Adopting a Policy Concerning the Levy and Collection of Trabuco Canyon Water District Water Standby Charges for Non-Developable Properties; Making Certain Findings and Taking Related Actions in Connection Therewith.*

ITEM 6: DISCUSSION AND POSSIBLE ACTION(S) CONCERNING REALIGNMENT OF EXISTING WATER PIPELINE EASEMENT QUITCLAIM DEED AND ACCEPTANCE OF GRANT OF EASEMENT FOR ASSESSOR PARCEL NO. 104-132-65

RECOMMENDED ACTIONS:

- 1. Receive information at the time of the Board Meeting.*
- 2. Authorize the General Manager to execute the Easement Quitclaim Deed for Portion of Water Pipeline Easement Per O.R. 7374/655 to Irvine Ranch Water District: APN 104-132-65, 84 (IRWD).*
- 3. Authorize the General Manager to execute the Easement Quitclaim Deed for Portion of Water Pipeline Easement Per O.R. 7374/655 to Irvine Ranch Water District: APN 104-132-65, 84 (City of Lake Forest).*
- 4. Authorize the General Manager to accept the Grant of Easement for Portion of Water Pipeline Easement Per O.R. 7374/655 to Irvine Ranch Water District: APN 104-132-65, 84.*

ITEM 7: PUBLIC HEARING FOR THE CONSIDERATION OF ADOPTION OF A RESOLUTION OF THE BOARD OF DIRECTORS OF THE TRABUCO CANYON WATER DISTRICT STATING THE NECESSITY FOR AND AUTHORIZING THE CONDEMNATION OF CERTAIN REAL PROPERTY OWNED BY BIXBY-LAKE FOREST PROPERTY COMPANY FOR THE PURPOSE OF CONSTRUCTING AND COMPLETING THE TRABUCO CANYON WATER DISTRICT ALTERNATE RAW WATER TRANSMISSION LINE PROJECT AND ADOPTION OF RESOLUTION OF NECESSITY

RECOMMENDED ACTIONS:

- 1. Receive information at the time of the Board Meeting.*
- 2. Conduct Public Hearing to receive public comments relating to the proposed adoption of the Resolution of Necessity.*



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3. *Adopt Resolution No. 2016-1231 – Resolution of the Board of Directors of the Trabuco Canyon Water District Stating the Necessity for and Authorizing the Condemnation of Certain Real Property Owned by Bixby-Lake Forest Property Company for the Purpose of Constructing and Completing the Trabuco Canyon Water District Alternate Raw Water Transmission Pipeline Project.*

ITEM 8: DISCUSSION AND POSSIBLE ACTION(S) CONCERNING THE SAN JUAN BASIN AUTHORITY SALT AND NUTRIENT MANAGEMENT PLAN – MONITORING AND DATA COLLECTION

RECOMMENDED ACTION:

Receive information at the time of the Board Meeting, and take action(s) as deemed appropriate.

ITEM 9: DISPOSAL OF DESIGNATED DISTRICT SURPLUS EQUIPMENT

RECOMMENDED ACTION:

Authorize the General Manager to dispose of designated District surplus equipment in accordance with the Board-approved Policy.

FINANCE MATTERS

ITEM 10: DISCUSSION AND ADOPTION OF RESOLUTION NO. 2016-1229 ESTABLISHING APPROPRIATIONS LIMIT FOR FISCAL YEAR 2016/2017

RECOMMENDED ACTIONS:

- 1. Receive information at the time of the Board Meeting.*
- 2. Adopt Resolution No. 2016-1229 – Resolution of the Board of Directors of Trabuco Canyon Water District Establishing Appropriations Limit for Fiscal Year 2016/2017, Pursuant to Article XIIIB of the California Constitution.*

ENGINEERING MATTERS

ITEM 11: DISCUSSION AND POSSIBLE ACTION(S) CONCERNING SADDLECREST DEVELOPMENT

RECOMMENDED ACTION:

Receive information at the time of the Board Meeting, and take action(s) as deemed appropriate.

ITEM 12: BAKER WATER TREATMENT PLANT

RECOMMENDED ACTION(S):

Receive information at the time of the Board Meeting, and take action(s) as deemed appropriate.

ITEM 13: ALTERNATE RAW WATER TRANSMISSION LINE – FEMA NO. PW79

RECOMMENDED ACTION(S):

Receive information at the time of the Board Meeting, and take action(s) as deemed appropriate.



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LEGISLATIVE, ADMINISTRATIVE AND OTHER MATTERS

ITEM 14: DISCUSSION AND POSSIBLE ACTION(S) CONCERNING STATEWIDE DROUGHT CONDITIONS, STATE WATER RESOURCES CONTROL BOARD (SWRCB) DROUGHT REGULATIONS, AND TCWD WATER CONSERVATION MEASURES/ACTIONS

RECOMMENDED ACTIONS:

1. Receive information at the time of the Board Meeting.
2. Adopt Resolution No. 2016-1230 – Resolution of the Board of Directors of the Trabuco Canyon Water District Making Certain Findings, Providing for Activation of Designated Measures Under Existing Water Conservation and Water Supply Shortage Ordinance and Program and Taking Related Actions.

ITEM 15: DISCUSSION AND POSSIBLE ACTION(S) CONCERNING CALIFORNIA SPECIAL DISTRICTS ASSOCIATION 2016 BOARD ELECTIONS

RECOMMENDED ACTION:

Receive information at the time of the Board Meeting, and take action(s) as deemed appropriate.

ITEM 16: LOCAL GOVERNMENTAL AND LEGISLATIVE INFORMATIONAL MATTER(S)

RECOMMENDED ACTION:

Review and discuss local government and legislative informational matter(s), and take action(s) as deemed appropriate.

ITEMS TOO LATE TO BE AGENDIZED

ITEM 17: _____

ITEM 18: _____

OTHER INFORMATION/MATTERS

Reports or comments from the General Manager and/or Staff

ADDITIONAL DIRECTORS' COMMENTS

Additional reports or comments from Directors

ADDITIONAL GENERAL MANAGER COMMENTS

Additional reports or comments from the General Manager

END ACTION CALENDAR

ADJOURNMENT



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AVAILABILITY OF AGENDA MATERIALS

Agenda exhibits and other writings that are disclosable public records distributed to all or a majority of the members of the Trabuco Canyon Water District Board of Directors in connection with a matter subject to discussion or consideration at an open meeting of the Board of Directors are available for public inspection at the Trabuco Canyon Water District Administrative Facility, 32003 Dove Canyon Drive, Trabuco Canyon, California (District Administrative Facility). If such writings are distributed to members of the Board less than 72 hours prior to the meeting, they will be available in the lobby area of the District Administrative Facility at the same time as they are distributed, except that, if such writings are distributed immediately prior to or during the meeting, they will be available in the Board Meeting Room at the District Administrative Facility.

COMPLIANCE WITH THE REQUIREMENTS OF CALIFORNIA GOVERNMENT CODE SECTION 54954.2

In compliance with California law and the Americans with Disabilities Act, if you need special disability-related modifications or accommodations, including auxiliary aids or services in order to participate in the meeting, or if you need the agenda provided in an alternative format, please contact the District Secretary at (949) 858-0277, at least 48 hours in advance of the scheduled Board meeting. Notification 48 hours prior to the meeting will assist the District in making reasonable arrangements to accommodate your request. The Board Meeting Room is wheelchair accessible. Upcoming Regular Meetings of the Board will be held at the District Administrative Facility (Board Meeting Room) located at 32003 Dove Canyon Drive, Trabuco Canyon, California 92679 and are scheduled as follows:

August 17, 2016 | September 21, 2016 | October 19, 2016

